



Good practice in non-academic policy for tertiary institutions

Tuesday 24 April 2018, 1.30-4.30 pm, at the Centre for Theology and Ministry,

29 College Crescent, Parkville, VIC 3052

Deadline for registrations: Friday 6 April

Purpose

This workshop offers an opportunity to explore and share good practice in institutional policy for non-academic aspects of tertiary institutions. What is good practice in policy for areas such as financial services, human resources, information technology and resources? These management or services policies have simpler approval pathways than academic policies, but need effective consultation and implementation. Each section of the policy suite poses unique problems of legislative compliance and integration with operational practice.

This workshop is for staff whose roles involve managing, developing or applying policy for non-academic divisions of tertiary institutions. Participants are recommended also to register for the half-day ATEM [workshop on good practice in institutional policy](#) on 20 April, as this introduces a leading model of institutional policy good practice.

Learning outcomes

- Understanding of good practice in non-academic policy and the particular challenges for specific areas of management/services policy
- Understanding of how other institutions are handling current challenges and hot topics in specific areas of non-academic policy
- Expanded networks among staff engaged with non-academic policy at other institutions.

Workshop activities

- Brief overview of the ATEM institutional policy good practice model and concepts of good practice in non-academic policy development and implementation
- Discussion of current challenges with policy development and implementation that participants are facing.
- Emerging from the initial discussion, small group discussions of current 'hot topics' in non-academic policy.
- Discussion of whether ATEM's institutional policy good practice model needs modification to cater better for non-academic policy.

Trainer

The trainer, Dr Kai Jensen, is passionate about effective institutional policy. Development, management and review of policy have been a theme of Kai's career in Australasian tertiary institutions over the past 25 years. He was a founder of the ATEM Institutional Policy Network in 2006, and coordinates the network. Kai is lead author of the popular ATEM policy guide (more than 500 copies sold). For his work with the network and policy guide, Kai received an ATEM best practice award for policy and governance in 2015. For more details of Kai's qualifications and experience see the PolicyTrain website: www.policytrain.com.au.

Charges

\$200 per person, including GST.

Registration

To register go to www.policytrain.com.au/workshops